



NOTICE OF MEETING

Governance & Audit Committee

Tuesday 29 January 2013, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Governance & Audit Committee

Councillor Ward (Chairman), Councillor Wade (Vice-Chairman), Councillors Allen, Ms Brown, Heydon, McCracken, Thompson, Worrall and Mr G S Anderson

cc: Substitute Members of the Committee

Councillors Mrs Ballin, Blatchford, Mrs Hayes, Leake, Mrs McCracken and Mrs Temperton

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Bracknell

AGENDA

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1. **Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Declarations of Interest**

Members are requested to declare any Personal Interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

3. **Minutes from Previous Meeting**

To approve as a correct record the minutes of the meeting of the Committee held on 6 November 2012.

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4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Annual External Audit Matters**

To receive the external auditor's Annual Certification Report on claims and returns for 2011/12 and to note the Annual Audit Fee for 2012/13.

5 - 22

6. **Treasury Management Report**

To review the Treasury Management Report.

23 - 54

7. **Recording of Officer Decisions for Executive Functions**

This report seeks the approval of the Committee as to the criteria to be applied to determine which officer decisions should be recorded and published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 ("the Regulations").

55 - 58

8. **Code of Conduct for Members** 59 - 78
This report seeks the Committee's endorsement to a draft revised Code of Conduct for Members ("the draft Code") which is set out at Annexe A of the attached report.
9. **Scheme of Delegation to Officers - Certificate of Lawful Use** 79 - 82
This report proposes that power to determine applications for Certificates of Lawful Use made under the Town and Country Planning Act 1990 ("the 1990 Act") should be delegated to the Chief Officer: Planning and Transport notwithstanding that such an application might attract objections from more than three households and/or organisations.
10. **Annual Governance Statement Preparation** 83 - 84
To nominate a Member to attend the meeting of the Governance Working Group which formulates the Annual Governance Statement (AGS) and the AGS Action Plan.
11. **Date of Next Meeting**
26 March 2013.